

**Minutes
IGA Governing Board
Contract for
Early Childhood Educational Services
Regular Meeting
Wednesday, May 11, 2016
OPRFHS High School Board Room**

The meeting commenced at 7:07 p.m.

Present: Peter Barber, Ann Courter, Rupa Datta, Dr. Steven Isoye and Dr. Carol Kelley, Colette Lueck, Dr. Jackie Moore, Cara Pavlicek, Bob Spatz, and Jeff Weissglass. Gail Kalmerton, recording secretary.

Absent: Dr. Carol Kelly

Visitors: Laura Crawford, Carolyn Newberry Schwartz, Bruce McNulty, Amy Starin, Dr. Diana Rosenbrock, Greg Sanders, Carollina Song, and David Weindling, Amy McCormack, Eric Christiansen, Penny Williams Walter

Approval of Agenda

Mr. Weissglass moved to approve the agenda, as presented; seconded by Dr. Moore. A voice vote resulted in motion carried.

Approval of Minutes

Mr. Weissglass moved to approve the minutes of February 24, 2016; seconded by Ms. Datta. A voice vote resulted in motion carried.

Public Comment: None

Progress Report—Collaboration for Early Childhood

Ms. Courter presented the progress report on the Collaboration for Early Childhood that covers the period since the last report provided to the Intergovernmental Agreement Governing Board in February 2016. Early child care leaders across the state know of Carolyn Newberry Schwartz and the work of the Collaboration and have the highest of praise for both. They are very envious of the support that the schools and village have provided for the collaboration. The Collaboration is fortunate to have its dedicated staff, community partners, families, and children. This report describes the activities and highlights initiatives in the five strategic areas. The committee is guiding the work in each of the strategic areas described below. It reviewed the report from the Measurement and Evaluation Committee on the 2014-2015 outcomes and the 11 indicators the Collaboration tracks to measure progress. Any identified changes to the work plans were incorporated in the report. In general, all of the committees believed the work plans they had developed last summer were appropriate, and the new information did not lead to changes in their plans.

Developmental Screening and Referral System

A second screening period for the year opened in February leading to more than 1,400 children receiving at least one screening this year. The Developmental Screening Coordinator is focusing efforts on helping the 28 participating programs use the ASQ-online system to accurately record when children are referred for additional assessments, and whether they are found eligible to receive services through Early Intervention or Early Childhood Special Education and are receiving those services. Providers are trained and developed to meet parental needs in the evaluation process. At a recent physician networking breakfast, doctors were helped to understand the complicated process of making referrals to the school district after the physical. Doctors are continuing to use the data that the Collaboration is gathering on all indicators to look for ways to adjust their policies. Note over 1000 students were screened in River Forest.

Publicly Funded Preschool

The Collaboration has increased its support to two of the publicly-funded preschool programs. At one site, a consultant is providing weekly training on effective implementation of the GOLD assessment. At the second site, a consultant observed staff and identified staff training needs. She determined that a workshop for teachers and parents on growth mindset based on Carol Dweck's work would positively affect the way in which they approached their work with the children. They developed tools to guide their work and language used during class time. Follow-up observations and coaching will continue through May. Outreach has started for the fall. The Collaboration is working with Dr. Felicia Starks of District 97 to establish a screening and intake protocol for the Preschool for All to ensure that children with the greatest needs are accepted into the program.

- The Collaboration started outreach for fall 2016. This year the effort has expanded to include Oak Park Regional Housing Center, Oak Park Township, Housing Forward and the District 97 social workers, psychologists and nurses. Street outreach is also occurring.
- Last spring, the Collaboration noted that 20% of incoming kindergarten students in 2014-2015 did not participate in District 97's assessments as part of the registration process. Many of the children who did not participate were in the Preschool for All programs and Head Start program. To address this issue and ensure that these children have the opportunity to participate in Prep for Success if they are eligible, the Collaboration is working with Dr. Starks at D97 to assist District 97 with assessing children enrolled in these programs in their classroom settings. The Collaboration hosted a Kindergarten Readiness Testing training for five early childhood professionals in April. One hundred and fourteen children will be assessed in May 2016.
- The Collaboration is closely monitoring the process being developed for the "re-competition" of Preschool for All grants. ISBE is working a creating a "needs score." The way in which this gets developed may impact the size of the grants and the number of children Oak Park will be able to serve.

Unified Early Childhood Database

Chapin Hall has revised the data list for District 97. Data is reviewed every year to see if longitudinal analysis can be done and approval is awaiting from Dr. Kelly. It is hoped that this data will meet the needs of the children coming to the school. The collaboration serves as a model to other communities. It continues to be well recognized on state committees focused on early childhood around professional development and community systems development and systems integration and alignment.

Developmental Screening and Referral System

- To date, the Collaboration has provided 954 children with hearing and 955 vision screenings at 36 child care and preschool sites in Oak Park and River Forest. It is anticipated that the Collaboration will provide an additional 137 hearing and vision screenings by the end of the program year.
- Twenty-three children have been referred for additional vision assessments and 12 of them have received the assessments. Six children were referred for hearing assessments and four have completed them.
- A community hearing and vision screening event was held on April 16, 2016 at Percy Julian Middle School, in conjunction with the Oak Park Public Library, 1st Annual Baby Fair. The event is designed to reach children who are 3-5 years of age, not in kindergarten, not affiliated with a child care center or preschool, and who did not receive a screening at a child care center or preschool in Oak Park or River Forest. The Collaboration had particularly hoped to reach children enrolled in family child care. Thirteen children were screened during this event, one of whom is enrolled in a family child care program. The other 12 are all enrolled in child care centers or preschool programs. The Collaboration is evaluating its marketing strategies for this event and assessing community need.
- As of March 31, 2016, 1,446 children have received at least one screening at the 28 participating sites. Of those children, 1,410 children received the ASQ-3 screening. 1,270 children received the ASQ: SE and 1,234 received both screenings. Screening each child at least once per year meets the Gold circle of quality for the ExceleRate early childhood rating system.
- This year, the Developmental Screening Coordinator has been working with providers to document follow-up to screening for those children whose scores indicate that additional support may be needed. The process has involved supporting and educating providers on ways to support development, meeting parent support needs and utilizing the custom fields now in the system, to document follow-up activities.
- The developmental screening coordinator continues to monitor the use of the online database to track children who are being monitored, children who are referred and children who receive services. Forty children have been referred for additional assessments: sixteen to Early Intervention, twenty-four to Early Childhood Special Education, eleven to a physician and six to a private provider. Twenty-three of the children are eligible for services and a total of 50 children are currently receiving services. Eight were found ineligible for services. Of the children determined eligible for services, four families declined them. The Developmental Screening Coordinator is following up with centers and preschool on the remaining nine children whose disposition is not known to ensure that follow-up support is provided.
- The developmental screening coordinator has continued to provide up to six hours of technical support and coaching to the 28 participating sites each month. The topics and support most recently provided include: using the ASQ Online system to document follow-up, the importance of reviewing screenings and following-up with parents in a timely manner, and outlining program modifications to better address children's individual needs.
- This year, program participants received additional training to learn strategies to meet children's needs while development is monitored and to help them to better determine when referral is warranted. The training topics offered have been focused on red flags and strategies for use in the early childhood classroom focused on social/emotional and behavior

concerns, sensory integration/fine motor concerns, communication challenges, impact of stress and trauma on young children, and ADD/ADHD/ASD (scheduled for May 17, 2016).

- The Collaboration hosted the second of its two Physicians Network Breakfast meetings on Tuesday, April 19, 2016. The topics addressed during this program year have been “Thriving through Early Childhood: Building Social-Emotional Resiliency” and “Helping Doctors and Families Navigate Support Services for Children Ages 3-5”. Both events were well attended.
- Easterseals has been working diligently to establish working relationships with many providers across the Oak Park and River Forest community. They have developed a referral agreement and in addition to working with the known service providers, the Oak Park Regional Housing Center is distributing the brochures to renters known to have very young children. The Housing Center is also working with landlords to place posters in many apartment buildings across the community. They have begun to identify and work with faith-based organizations, and have met with District 97’s social workers, psychologists and nurses to inform them about the home visiting program and encouraged them to refer families with whom they work who have infants and toddlers that they believe would benefit from this service.
- Easterseals has engaged seven families in Partnering with Parents, the name of their home visiting program. This is a strong beginning for service provision when considering the context for program development that Easterseals entered.
- Easterseals continues to receive technical consultation from the University of Illinois on data collection and continuous program quality improvement.
- The Collaboration received an inquiry in March from the executive director of Parenthesis Family Center about the data desired and that had been discussed in December prior to the end of the contract. The Collaboration has yet to receive a response to the information that it shared. The Collaboration will continue to work towards a post-contractual data sharing agreement especially for the children who had been engaged in home visiting under our contract. The information identified by a subgroup of the Measurement and Evaluation Committee is a minimal amount of information that would enable us to know what children are receiving home visiting services, the frequency and duration of home visiting support children have received and to monitor how the children are looking as they enter preschool and kindergarten.
- The Collaboration has met with Hephzibah and provided background in order to expand the current information-sharing agreement to include the families they are serving in Early Head Start. They have a capacity of 12 families. The information that would be shared is the same as that requested from Parenthesis. Easter Seals has offered to involve Hephzibah’s home visitor in the Infant Mental Health Consultation they receive from the State as part of our association with the Maternal Infant Early Childhood Home Visiting Program (MIECHV). Information about this program has been provided to Hephzibah. Hephzibah is currently reviewing this information.
- The Home Visiting Task Force continued to meet to determine the most effective and efficient way for referring agencies to refer families to the home-visiting programs. The referring agencies continue to express their belief that outreach and intake would be easier and more effective if a coordinated system were developed with a single and neutral party performing the work on behalf of all three home-visiting agencies. Ms. Kelly, who oversees all of the state’s home visiting programs and Lesley Schwartz who works on evaluation for the MIECHV communities, met with members of the Home Visiting Task Force on March

23. Ms. Kelly shared her insights and experiences in working with communities across the state to develop Coordinated Outreach and Intake. She noted the following:

- Coordinated intake creates a focused way for a community to identify, screen, refer and make sure children and their families engage in a program that best meets their needs and that no family falls through the cracks. Ms. Kelly stated that research shows that coordinated intake is necessary to supporting families well and provides a strong web of support to meet the range of families' needs.
- Coordinated Intake places the family at the center of everyone's efforts. It eliminates competition between agencies, which is detrimental to children, families, and communities because the effort is coordinated and transparent.
- Ms. Kelly and Ms. Schwartz shared that their evaluations show that enrollments increase when communities effectively implement a coordinated intake system. The referral mechanisms are stronger, communication among agencies improves, and referring agencies make referrals more readily when there is one number or person for them to refer a family to and who has a full and complete understanding of the programs so that they can refer the family to the program that will best serve them.

The members of the Home Visiting Task force expressed support for this concept. Working collaboratively with the leadership of the three home visiting agencies to develop efficient referral systems and effective communication between the three organizations will be an important program effort over the next couple of years.

- The Collaboration retained a consultant, Jeanna Capito, to help re-develop the Parenting Resource Program. Ms. Capito has a lot of experience with collaborations, consulting on projects like this, and understands parent support and the home visiting landscape. She came highly recommended by people involved in state-level work in early childhood. More importantly, she is excited about this work and sees this as an important need for not only this community but also that it can help inform collaborations both locally and nationally. The Collaboration are confident that she will bring the project to a successful conclusion, which will enable us to have a plan to begin to implement in the summer.
- Ms. Capito will facilitate focus groups and conduct a survey to better understand the needs of families with very young children. She will also conduct a community scan including key stakeholder interviews to ensure knowledge of the resources currently available and the development of a strategy to address unmet needs. The report is due during the summer, and the Collaboration plans to start implementation immediately following completion of the report. The Collaboration will involve its partners in the delivery of the identified services rather than relying on one agency to implement the program.

Professional Development

- The 13th Annual Symposium, "Turning Obstacles into Opportunities: Navigating the Tough Stuff" was held Saturday, February 27, 2016. Holly Elissa Bruno, MA, JD, an educator, author, attorney, internationally acclaimed keynote speaker, and radio host delivered the keynote address: "Play's the Thing: Using Humor and Fun to Uplift Your Workplace." Three hundred and sixty teachers, developmental therapists, teaching assistants, directors, early

elementary school teachers, and family child care providers attended the event. Twenty-eight different workshops were offered, providing information to attendees on appropriate expectations for children's development and how to address developmental delays in the childcare and preschool settings, addressing staff conflict, dealing with stress related to the challenges of meeting young children's needs, effective communication strategies with parents and colleagues, developing effective curriculum to promote children's development, and more. The symposium also provided 12 play stations for attendees to learn and walk away with hands-on activities that they could implement immediately in their classrooms. The Symposium is an approved professional development activity by Early Intervention (EI), Continuing Education (ISBE) and Early Childhood Gateways Registry. Attendees earned up to five professional development hours.

- The training this year focuses on implementing *Creative Curriculum* in center-based and home-based settings. *Creative Curriculum* meets the criteria for use established by the Illinois State Board of Education. These workshops are part of the 19 hours of professional development that will enable participants who attend 16 hours of *Creative Curriculum* trainings to receive one Gateways credential point (equivalent to one college credit hour) towards an early childhood Gateways credential. These workshops also cover the essential Gateways Registry-approved professional development required of staff by ExceleRate for programs to earn or maintain their circle of quality rating. 112 early childhood professionals have participated in the series thus far.
- As part of the series described above, the Collaboration provided seven workshops attended by 94 people in three content areas during this report period: Creative Arts, Science, and Mathematics. Staff earned two hours of approved professional development credits for each workshop.
- The Collaboration continues to work towards increasing the qualifications of the family child care (FCC) workforce. As part of the Race to the Top-Early Learning Challenge Grant, Illinois has created a credentialing system to promote educational achievement and professional development activity as a way to recognize highly trained early childhood providers. The last day to apply for free for Gateways Family Child Care Pilot Credential was March 31st. Penny Williams-Wolford, Professional Development Coordinator, worked with FCC providers and submitted Gateways credentials applications for 16 family child care providers and three family child care assistants. This is the first stepfamily child care providers need to complete in order to engage in the ExceleRate Quality Rating & Improvement System. The Family Child Care Credential is being piloted and Gateways is projected to unveil this credential in July 2016.
- The Collaboration continues to encourage family child care providers and centers with the lowest level quality rating to engage in the ExceleRate Quality Rating System. However, due to Illinois's budget impasse the local Child Care Resource and Referral agencies were forced to cancel or reduce critical trainings needed for this engagement. This will negatively impact these programs ability to participate in the ExceleRate program and improve their scores.
- Roundtables continue for child care directors (16 regular participants) and family child care providers (15 regular participants). These bimonthly meetings provide two hours of Gateways Registry-approved professional development credit. Over the past three months, the meetings have covered topics such as: Yikes It's Tax Time, Unpacking Town Square (an online training program offered by the Erikson Institute) to Strengthen Family Child Care, and Teacher Induction.

- Three of the child care centers were required to renew their ExceleRate Circle of Quality Ratings. Since, the Collaboration provided the directors and center staff Gateways Registry-approved professional development trainings, developmental screenings for children from birth to five years old, and Professional Development Advising these centers were able to maintain their Silver Circle of Quality Ratings.

Public Preschool Coordination

- The Collaboration has increased its support to two of the publicly funded preschool programs. At one site, a consultant is providing weekly training on effective implementation of *Creative Curriculum*, tying lesson plans to specific Early Learning Standards and using GOLD assessment scores to modify the curriculum to better meet children’s needs. At the second site, a consultant observed staff and identified staff training needs. She determined that a workshop for teachers and parents on growth mindset based on Carol Dweck’s work would positively affect the way in which they approached their work with the children. They developed tools to guide their work and language used during class time. Follow-up observations and coaching will occur in May.
- The Collaboration is working with Dr. Felicia Starks of District 97 to establish a screening and intake protocol for the Preschool for All to ensure that children with the greatest needs are accepted into the program.
- The Collaboration started outreach for fall 2016. This year the effort has expanded to include Oak Park Regional Housing Center, Oak Park Township, Housing Forward and the District 97 social workers, psychologists and nurses. Street outreach is also occurring.
- Last spring, the Collaboration noted that 20% of incoming kindergarten students in 2014-2015 did not participate in District 97’s assessments as part of the registration process. Many of the children who did not participate were in the Preschool for All programs and Head Start program. To address this issue and ensure that these children have the opportunity to participate in Prep for Success if they are eligible, the Collaboration is working with Dr. Starks at District 97 to assist District 97 with assessing children enrolled in these programs in their classroom settings. The Collaboration hosted a Kindergarten Readiness Testing training for five early childhood professionals in April. One hundred and fourteen children will be assessed in May 2016.
- The Collaboration is closely monitoring the process being developed for the “re-competition” of Preschool for All grants. ISBE is working a creating a “needs score.” The way in which this gets developed may impact the size of the grants and the number of children Oak Park will be able to serve.

Unified Early Childhood Database

- The Collaboration and Chapin Hall worked during the past two months to begin to develop a research agenda. This requires a deeper analysis of the data and should help provide an improved understanding how different variables are impacting our progress in developing a coordinated system, gain insight into what works and what does not for service delivery and where programs need to focus their attention. The Measurement and Evaluation Committee will review the agenda at its meeting in May.
- Chapin Hall and the Collaboration reviewed and slightly revised the data list for District 97. The Collaboration reviewed the data received from the District each year to ensure that it will be able to have a solid longitudinal analysis of the impact of our work. Approval of the list is pending.

- Collaboration staff are now able to run reports from CiviCRM. This provides us with more timely information about the children enrolled in the publicly-funded preschool programs.

Serving as a Model to Other Communities

The Collaboration has participated in the early childhood community across the state of Illinois in the following ways over the past quarter:

- The Collaboration continues to be well represented on state committees focused on early childhood around professional development and community systems development and systems integration and alignment.
- The Collaboration's developmental screening coordinator has been asked to join the Early Childhood Subcommittee of the Illinois Children's Mental Health Partnership.
- The Collaboration's executive director, professional development training consultant, and board chair met with Elizabeth Rothkopf of the Governor's Office of Early Childhood Development (OEDC) about birth-to-grade three alignment of expectations, curriculum and instruction between early childhood providers and school systems and our efforts in this area in Oak Park. Birth-to-Three alignment is a new effort on the part of ISBE and OECD.

Discussion ensued. It was reported that Parenthesis provides support to teen parents at the high school.

Mr. Spatz noted that his committee talked about screening. One of the goals was to be able to report at the county level. The level that the Collaboration is at cannot be understated. Some of the early home-visited children are approaching three years old, and it is important that they are in the pipeline for the screenings. Every year he is amazed at the fact people line up at 6:45 p.m. in the morning for most of the unpaid professional development. Attendance at the last meeting was 360 which is quite impressive and represents the quality of the symposium over the years.

Collaboration March Financial Statements

March 2016 Budget to Actual Comparison Report

The following was noted on the Budget.

- 1) The Collaboration underspent in a couple of areas.
- 2) The Collaboration is rethinking the PRP.
- 3) Parenthesis retained the relationship with the families, and the Collaboration is starting at a different level with Easter Seals.
- 4) Expenditures are down for Chaplin Hill
- 5) Staff salary is higher for PD because Debra Rosenquist was retained and some accrued vacation was associated with that expense
- 6) Grant writing had decreased.
- 7) The money will be returned per the resolution, the 11%, and that calculation will come in November.

March 2016 Balance Sheet

The following items were highlighted regarding the March balance sheet.

- 1) The balance sheet was strong.
- 2) Expenditures were higher this month because of activity around consultants and more activity with communications

- 3) Whenever a payment for the database is made related to data linkage, the auditors consider it a new process and an asset under development. One member noted that this might help with grant writing. Investors may be attracted to the Collaboration's investment of "x" dollars in building a database. The longer the history, the more valuable it becomes. Ms. Newberry-Schwartz will speak with the accountants about this being considered a new investment every time. A database is not intellectual property. It is something that the Collaboration is investing in, similar to how one would use a computer.

Discussion ensued about a large amount of unused money, close to \$400,000, and whether the contributions should be lowered. Ms. Newberry Schwartz asked the Collaboration to wait a couple of years due to the change to parent resource program and home visiting expenses. Easter Seals will grow, but it will take a while. She anticipated more real expenses next year.

Review of Proposed Amendments to the Contract for Early Childhood Services

Ms. Pavlicek reported that in 2013, the IGA was created and while the contract for services was put forward with all of the best intentions, not everything could have been anticipated. The governing body addressed an agreed upon process for unspent funds during the first year in May 2015. The Collaboration was entering its third year and some elected officials may cycle out of their public lives and the Collaboration wanted a contract that reflected the changes desired. Mr. Spatz, Mr. Weissglass, Ms. Pavlicek and Ms. Newberry-Schwartz conferred about the desired concepts and then Ms. Newberry Schwartz and Ms. Pavlicek drafted the amendments. It was suggested that the Collaboration review these amendments before an attorney reviewed them. After this discussion, Dr. Isoye and Dr. Kelley will bring it forward to their respective boards. The amendments were reviewed.

Ms. Pavlicek advocated for retired elected officials to be liaisons for newly elected people in order to give them the historical knowledge so that they understand and can make informed decisions and have an influence. Being a board member is a huge learning curve, and the educational piece will be beneficial. Ms. Lueck agreed that turnover is a challenging issue. The goal is to buy support and figure out engagement. The IGA should develop a process, a working subcommittee or group, to designate liaisons. The historical memory of an organization and its process and policies is invaluable, and it should be beyond the election phase. Adding a power in the IGA would need to be voted on before implementation. Ms. Lueck noted that every jurisdiction has a goal setting process, and if everyone had a goal around the Collaboration or working together to save money, then home exists for the Collaboration under its overarching goals which can be beneficial. Mr. Spatz felt a home could be found in existing goals, but it was not front and center.

It was suggested that the merits of a two-tiered system be explored as the library may want to participate at a different level.

Discussion ensued about the optics of the financial situation of the Collaboration as it seeks grants. It is about changing the way the administrative district takes monies to make it more functional. Ms. Newberry-Schwartz stated that she would ask the administrative district to do the invoices because when she issues an invoice, it shows up as a profit, whether there is one or

not. Next session was putting in the resolution with regard to the fund balance adopted in May 2015.

Mr. Spatz stated that District 97's new Chief Financial Officer would be in place July 1, 2016. District 97 will continue to be the administrative district.

Ms. Pavlicek will amend the amendments and bring them to the individual boards before June 30, 2016.

Election of Officers

President

Ms. Lueck was elected president of the IGA Governing Board by acclamation.

Vice President

Ms. Rutta was elected as the vice president of the IGA Governing Board by acclamation.

Secretary

Dr. Moore was elected as the secretary of the IGA Governing Board by acclamation.

Outreach to River Forest Jurisdictions Update

Dr. Moore and Ms. McCormack will talk about outreach to River Forest jurisdictions.

The Collaboration plans to do an RFP for an Early Development Instruction (EDI). This will be an opportunity for funding, and it is considering 3 or 4 communities for year 1.

Mr. Weissglass will be stepping down at the September meeting in order to get people in different election cycles involved.

Meeting Schedule for 2016-17

The next meeting dates are: September 28, 2016, November 30, 2016 (Joint Board meeting at District 97's new administrative offices), and February 22, 2017

Proposed Agenda Topics

September

RF Outreach

Data Update

Approval of RFP for EDI along with TECCs at UCLA, payment for doing each child.

Liaison group

November

Data Report

Additional Board Comments/Concerns

Mr. Spatz reported that the IASB West Cook Executive Board had expressed interest in having the Collaboration present at one of the West Cook Dinners and that the superintendent of Argo

Community High School lives in Oak Park and wants to learn more about the Collaboration and about being involved.

Ms. Ruppia was excited about the Collaboration's solution to the under-screening problem and data collection. District 97 had stepped up its collaboration. She noted that the Collaboration would not get access to all children, but a disconnect occurs with different scores and between those rated as proficient in each grade and at the preschool. Being in the classroom takes away another variable.

Ms. Ruppia acknowledged how prominently the library has been featuring the Collaboration. Ms. Newberry-Schwartz noted that the Collaboration is part of the Library's strategic plan and as such the working relationship is strengthening.

Ms. Newberry-Schwartz reported that FSG just released a report on the value of investing in early childhood education and the different investing mechanism.

Next Meeting

The next meeting is scheduled for Wednesday, September 28, 2016. Agenda items will include new officers, contracts, outreach with River Forest, and Data.

Upcoming events include:

May 19: The Collaboration's annual meeting with board and council members at the Oak Park Public Library at 6:00 p.m. to update the mission and vision statements and to engage everyone in the opportunities for continuous feedback and early insight into early childhood and school systems.

June 23: Race for Life Fundraising events

Ms. Amy McCormack was welcomed as the new chair of the Collaboration. Mr. Weissglass stated that it had been an honor to work with each of the members of the IGA and that it was exciting for the community and he personally enjoyed it. Mr. Weissglass thanked Ms. Song for her leadership.

Adjournment

At 8:41 p.m., Mr. Weissglass moved to adjourn; seconded by Ms. Courter. A voice vote resulted in all ayes. Motion carried.

Submitted by
Gail Kalmerton