

June 14, 2012

The regular Board meeting of the Board of Education of the Oak Park and River Forest High School was held on Thursday, June 14, 2012, in the Board Room and the Third Floor Library of the OPRFHS.

**Call to Order**

President Finnegan called the meeting to order at 6:38 p.m. A roll call indicated the following Board of Education members were present: Valerie J. Fisher, Terry Finnegan, Dr. Ralph H. Lee, Amy Leafe McCormack, Dr. Dietra D. Millard, Sharon Patchak-Layman, and John Phelan. Also present were Dr. Steven T. Isoye, Superintendent; Dr. Tina Halliman, Director of Special Education, Lauren M. Smith, Assistant Superintendent for Human Resources; Cheryl L. Witham, Assistant Superintendent for Finance and Operations and Treasurer; and Gail Kalmerton, Executive Assistant/Clerk of the Board.

**Closed Session**

At 6:40 p.m., on Thursday, June 14, 2012, Mr. Finnegan moved to enter closed session for the purposes of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by PA.93—57; Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11); Collective negotiating matters between the District and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2); seconded by Ms. McCormack. A roll call vote resulted in all ayes. Motion carried.

The Board of Education reconvened its open session at 7:30 p.m. in the Third Floor Library.

Joining the meeting were: Nathaniel L. Rouse, Principal; Philip M. Prale, Assistant Superintendent for Curriculum and Instruction; Michael Carioscio, Chief Information Officer, Dr. Tina Halliman, Director of Special Education; and Amy Hill, Director of Assessment and Research and Sheila Hardin, representing Faculty Senate.

**Visitors**

The Board of Education welcomed the following visitors: OPRFHS Faculty and Staff Tim Hasso, Chris Ledbetter, Michael Carmody, Lisa Vincent, Meghan Kennedy, Jon Wells; Mary Jo Haley of the League of Women Voters; Gary Marx, President of the Center for Public Outreach; Cathy Yen, John Bokum Jr., Michael Cramer, Linda Cada, Jack Badger, Dave Beard, Jack Belcaster, John Bokum, Jr., Dick Chappel of the RFCC; and students Michael Brennan, Patrick Clifford, Clinton Family, Austin Cone, Sam Cottingham-Beard, Reecie Craft, Toni Feeney, Charlie Fleming, Jonathan Gilmer, LoAnne Gunderson, Max Guzzetta, Jacob Harris, John Johannesson, Sheila Jones, Meghan and Roy Kennedy, Peter Kowalcuk, Carin Lucas, Joe Mckune, Jacob Meeks, Dain Mrozek, Karen Munzel, Ryan Nelson, Sue Nelson, Kate Newsham, Betty & Carolyn Nolan, Colin O'Brien, Henry Pine, Alex and Christine Rice, Daniel and Gary Shinsako, Ann Tomano, Jana Walling-Parmans, Jacob Meeks, Jonathan Gilmer, Michael J. Adams, John C. Badger, John S. Belcaster, Michael Brennan, Patrick M. Clifford, Henry F. Cappel, Austin Cone, Samuel K. Cottingham-Beard, Charles Fencik,

Max S. Guzzetta, Jacob Harris, John J. Hart, John Johannesson, Nickolas Kowalczuk, Matthew McCormack, Joseph P. Mckune, Dain Mrozek, Samuel Munno, Ryan Nelson, Colin T. O'Brien, Jack Picchiotti, Henry Pine, Alexander Rice, Joseph Rumoro, and Zachary Weigel.

## **Recognitions**

The Board of Education recognized the following students:

- Carl Heinz, IHSA High Jump 7'1", and Malachy Schrobilgen, IHSA 3200-meter run (9:03.42) Third Place, and the coaches Tim Hasso, Danielle Dobias Wagner, Jose Sosa, and Abel Ryes.
- ISHA 2012 Baseball Team Winners: Michael J. Adams, John C. Badger, John S. Belcaster, Michael Brennan, Patrick M. Clifford, Henry F. Cappel, Austin Cone, Samuel K. Cottingham-Beard, Charles Fencik, Max S. Guzzetta, Jacob Harris, John J. Hart, John Johannesson, Nickolas Kowalczuk, Matthew McCormack, Joseph P. Mckune, Dain Mrozek, Samuel Munno, Ryan Nelson, Colin T. O'Brien, Jack Picchiotti, Henry Pine, Alexander Rice, Joseph Rumoro, Daniel Shinsako, Zachary Weigel, and the coaches Chris Ledbetter and Joseph Parenti.

The Board of Education also congratulated Meghan Kennedy on receiving the National Association of Special Teacher Association's Outstanding Special Education Teacher Award. Meghan Kennedy.

At 8:10 p.m., the Board of Education recessed the meeting and reconvened in the Board Room.

## **Public Comments**

Jonathan Gilmore, 633 N. Grove, Oak Park, congratulated the athletes on their accomplishments. He also noted his dismay at OPRFHS losing Ms. Strimple and Mr. Greenstone because of the RIFing process and hoped that the District would consider other options beyond what was mandated by the state. With regard to respect for teachers, he stated "We salute OPRFHS and staff."

Jonathan Meeks, 813 N. Forest, Oak Park, felt the Board of Education's commitment to its first goal of promoting racial equity was only superficial at this point. While the faculty took a freeze to preserve capital, discussion is occurring about spending money on drug dogs, a natatorium, etc. Division Heads who have resigned from their current positions to be teachers will make more money than their colleagues will. Division Heads are inconsistently compensated.

John Bokum Jr., resident of 629 S. Home, Oak Park, spoke about his namesake, John, whose school career included Montessori school, Oak Park Elementary schools and then OPRFHS. Of Mr. Bokum's four children, he was considered the one that excelled. When he entered at the university level, he had 16 credit honors of AP; the faculty did an excellent job in AP courses. While attending the university, his son began an Orchesis group and he graduated with honors in health and education. He asked if District 200 were a tax-supported institution of higher education. Were there politics in the institution that were tax supported? He was perplexed that two division heads had resigned from their positions to go back into teaching and a person in special education was leaving because of politics. He felt that was shameful.

**Superintendent Report**

Dr. Isoye reported that OPRFHS had its recognition breakfast Friday, June 8, 2012, and honored Marsha, Blackwell, Patricia Crane, Darlene Cubie, Elizabeth Dixon, Carol Gilbert, Catherine Marshall, Lynda Puckett, Charles Smith, Rudy Velasquez, and Lupe Witt, as well as faculty and staff who had been at the high school for 25 to 30 years.

Dr. Isoye stated that commencement was held on Sunday, June 10, 2012 and he thanked the following speakers Heather Zurowski, senior class president, Terry Finnegan, Board President, and John Belcaster, Scholarship Cup recipient, for their words to the graduating Class of 2012.

Dr. Isoye reported that summer school started June 12, 2012 and its director, Dale Craft, had implemented a robust schedule. The first day ran smoothly.

Dr. Isoye reported that construction within the building had begun.

Dr. Isoye reported that all administrators that evaluate teachers and/or administrators are beginning to receive information regarding the state-mandated evaluation training.

Dr. Isoye reported that while Dr. Bloom of Blueprint Educational Organization had been scheduled to participate in the meeting via Skype, he would be unable to do so and he would be rescheduled.

**Board of Education Goals**

The Board of Education began a discussion about goals for the 2012-13 school year. Mr. Finnegan stated that the intent was to develop the goals earlier in the year so that they aligned with the budgeting process. Discussion ensued.

Ms. Patchak-Layman wanted to use the same goal statements. Under Goal 1, she wanted to look at systemic inhibitors and then consider action steps. Under Goal 2, she suggested a quality classroom or co-curricular, to begin with a specific goal and to work on the data dashboard. She believed the strategic plan would provide focused areas that the Board of Education would want to review, and thus, this year, she believed that the Board of Education should concentrate on one specific part of those statements.

Dr. Millard preferred one action step throughout different areas, keeping the five goal statements, and narrowing the focus.

Dr. Lee asked how many of the various action steps proposed for this year were specific enough to be able to evaluate what they had accomplished. He wanted the District to be able to demonstrate what they were doing was worth doing. While reduction in the discipline and tardy statistics had been reduced this year, that reduction was not a part of the Board of Education goals. Ms. Patchak-Layman noted that the discipline statistics were lower in 2009-10, had increased in 2010-11, and this year they were lower. However, they were still not as low as they were in 2009.

Mr. Phelan wanted to see fewer specific goals because the administration could not move forward on the number presented last year. While there is a correlation to the Modified Closed Campus (MCC) in the statistics, it had not been demonstrated that there was a causal affect. He was unsure the way MCC had been implemented had moved the District forward on the learning and culture goal. The Board of Education

must be more specific so that the administration can determine what the direction to take. One Board of Education member felt the District needed more breadth in its goals. However, the Board of Education members did an exercise at the retreat to break down the racial equity goal and they could not define the terms without a laundry list of things. The Board of Education must make the goals more simplistic.

Ms. Fisher too wanted to maintain the goals, narrow the scope, focus on the action steps, and provide a timeline. She wanted to revisit the Board of Education partaking of the PEG training, which had been a concern because it could not be done in closed session. Ms. Fisher was not interested in something that was contrived to comply with the Open Meetings Act. She felt a good group activity was relevant. Dr. Isoye will follow up with PEG on this. Ms. Patchak-Layman noted that PEG offered this training individually, so that everyone would have the basic orientation and same vocabulary. When asked how having the Board of Education take this training would benefit the school, Mr. Rouse responded that the training causes one to think and do things differently: There is no technical solution.

Mr. Phelan preferred not to continue with the same five goals. He felt Statements 4 and 5 were general in nature and he preferred a tighter focus, i.e., statements 1-3 in order of priority. Ms. Patchak-Layman concurred with having accountability frameworks as that part of other activities in terms of data. Under Statement 2 and 3, a number of activities had not been addressed, e.g., advisory and student mentor programs, Inschool Suspension (ISS) and Out of School Suspension (OSS), etc. She questioned whether things yet unfinished should be added. Dr. Millard suggested focusing on the first action step in Statement 2. Mr. Phelan suggested choosing one of the statements underneath any one of the aspirational goals and replacing it with a statement, e.g., eliminates systemic inhibitors to achievement, etc. Ms. Patchak-Layman supported listing systemic inhibitors in the statement and then focusing on one part of the statement. This held true for student engagement, as, of course, the Board of Education wants to increase student engagement. She suggested picking one of those actions and focusing on it. Mr. Phelan suggested that the Board of Education remember that it could not come to agreement on what some of the statements meant. Ms. McCormack wanted to focus on Statements 1, 2, and 3, select the items to focus on, and then decide if the original statements should stand. The purpose of the goals is to give the administration direction.

Dr. Isoye noted that goal writing should occur in the December/January timeline so that it aligns to the budgetary schedule. When the District Leadership Team (DLT) had talked about systemic inhibitors, he envisioned developing a plan this year for the implementation the next school year. Some things can be accomplished immediately but others will have different implementation timelines. Ms. McCormack and Mr. Phelan wanted steps taken that were game changers.

### **Strategic Planning**

Dr. Marx had presented written information in the packet regarding his background, a description of his program “Creating a Future...A Community Conversation”, and scheduling options for his work. He attended the meeting via Skype.

Dr. Marx’ focus would be to energize the visioning of the planning process, which he has done with numerous school districts in the process of strategic planning. He has observed that many strategic plans turn out to be extensions of existing plans, responses to recent legislation, recent events, etc. Schools must consider the greater needs of

society and they must build in flexibility to deal with problems and opportunities. His program's benefit is to have a community conversation with people from different occupations to think about the future of the educational system across the world. Great organizations 1) always trying to get better, 2) have one eye trained on the future, and 3) stay in touch with the needs and challenges. An environmental scan should be seen as critical. Schools need to consider the national trends that affect everyone and every organization in the community and the organization. That scan should be coupled with state and national scans, social economic factors, achievement factors, etc. He believed that genius surrounded the District and needed to be accessed. The most viable communities and nations will be those that are best at tapping the experiences of those in their communities. During this process, people also learn how education affects the community and know that their voices are heard. As the plan develops, they will feel like they have had a voice in the process.

He then reviewed the components of the agendas as presented in the packet. There was no preference for the scheduling of the work; it is just a matter of how much time to use. The community group, composed of teachers, administrators, business people, taxpayers, local governmental officers, state legislators, advisory councils, etc., would number 100 to 250 people. Handouts would be provided in advance. The products of this effort would be a listing of the implications of the trends discussed, other trends, a summary of issues identified by others—one sentence about what type of education system would be necessary in order to provide for fast changing needs, etc. The education system would reinforce its leadership role that the school system is a crossroads for the community, an indication of community leadership, and provide examples of how organizations can tap the potential of the community. Teachers have found these processes to be useful in the classrooms. Business people can use them in their own organizations. It is energizing and helps people move past the word “change,” as they are involved in creating their own change.

Board of Education members asked the following questions.

- Q: After these presentations, had Dr. Marx seen the final product of other school districts.  
A: Yes. He often receives a compilation of the statements that people have developed as well as their objectives, missions, professional development opportunities, etc. He specifically referred to the school district in Wayzata, Minnesota, and in Virginia, and some others that are based on smaller planning processes.
- Q: Had Dr. Marx ever had the “wrong” community?  
A: No, some processes have involved planning and some districts have wanted to be better connected with their communities. In Wayzata, Minnesota, it was related to its process and they met on a Saturday. The meetings are always energetic.
- Q: How would the District continue to engage people who have been energized by the process to get a plan in place?  
A: People work in small groups and have spirited discussions. At the end of the gap analysis process, a number of them report on the identified ideals, characteristics, etc. People are interested in what each other has developed. All of the ideas are often telescoped into just 15 or 20 for consideration. The very process itself eliminates the ownership.

- Q: How do the 100 to 250 people who are invited for the initial portion feel about not being invited for participation in the planning process and steering committee?
- A: That has not been a problem as it is explained at the beginning in the invitation.

The Board of Education thanked Mr. Marx for his presentation.

**Regional Safe Schools Intergovernmental Agreement** It was the consensus of the Board of Education members to approve the Intergovernmental Agreement for Regional Sage Schools Program for the 2012-2013 school year, maintaining District utilization at 10 student slots at a cost of \$1,300 per student per month, under the Action portion of the agenda.

**Modified Closed Campus Report** Mr. Rouse thanked the parents, Board of Education member McCormack, and the students who had served on the Modified Closed Campus (MCC) task force who met bimonthly throughout the year to troubleshoot and address student concerns. Next year more effort will be made to get sophomores to participate. Next year's goal is to increase the number of opportunities available for students to do during their lunch times. The written report included the following attachments:

- Student Lobby Furniture Layout
- Student Lobby Furniture
- Mall Area Patio Furniture
- Design of Pavilion
- MCC Stats
- MCC FAQs Document (This document will be updated for the 2012-13 school year.)

The District has been pleased about how it has managed tardies and unexcused absences after implementing an automated procedure. Communication will continue to be sent to families about this process. Ms. Hardin noted Plastco Track allowed for less interruption in the classroom. Teachers do not have to stop to have a conversation with students entering late about why they were late or to look at passes.

Mr. Phelan suggested that a survey on school climate be administered to students early next year in order to have more statistics to evaluate this. It could be used as a benchmark to see the effect of the rules. Mr. Phelan was reminded by the materials that the intent of the MCC was to be strict at the beginning in order to set expectations, but then it was to have been more fluid. He asked Ms. McCormack if the action had progressed as she had envisioned and whether the District needed to double its efforts in action. Ms. McCormack felt it was a good effort and that changes had been made, but more needed to be accomplished. She wanted the school to be a place where students wanted to be. While she wanted to be even more creative, she applauded this effort. It was noted that Boosters had not approved the pavilion in its appropriations. Mr. Rouse and the new communications director will provide more venues for the students who participate in the committee to reach out to the entire student body. Administering a survey will also be reconsidered.

Ms. Patchak-Layman observed that the number of discipline occurrences had been at 6,400 and were now at 7,100. She asked if these past two years had moved the District

forward when looking at the bottom-line. She thought the Board of Education's intent to decrease in-school suspensions was relevant to the closed campus activities related to Plastco. Mr. Rouse noted that there was an increase discipline consequences because the District began to readdress the issues of attendance and tardies in 2009-10 and because of that attention, attendance was higher this year. Ms. Patchak-Layman noted that she has heard that a parent cannot call in to say his/her child is late because of a doctor's appointment; the student is reported as being tardy.

Mr. Rouse noted that the biggest discipline infraction last year and this year was the failure to serve a detention.

Ms. Fisher thanked Ms. Hardin for her comments regarding Plastco Track. She suggested surveying other faculty members about their experiences. Ms. Hardin reiterated that she felt the faculty would say it had been positive for the reasons she previously stated, but noted that a survey has not been administered. She would be interested in talking with the administration about proceeding with one.

#### **Student Handbook**

The Board of Education is required annually to approve the Student Handbook. Mr. Rouse highlighted 1) names, 2) location changes, 3) support services, and MCC information, etc. The Joint Committee on Student Discipline and Behavior recommended changes to the policy on cellphones and alternatives to Inschool and Out of School Suspensions.

Based on the discussion that ensued, Mr. Rouse will:

- 1) Review cellphone policy language regarding disciplinary action to make sure it is aligned throughout the policy.
- 2) Contact members of IMPACT as to its knowledge of suspension reduction programs for alcohol and substance abuse. Mr. Phelan stated that it had done tireless work in the community and may have information about random testing of students for drugs, with parental approval, so that better choices can be made for the students. Mr. Rouse noted that the school was not recommending random drug testing.
- 3) Review job descriptions of Student Intervention Directors (SID) for inclusion in Handbook.
- 4) Propose language change regarding smoking guidelines at the next meeting.

Parents/guardians have 24 to 48 hours after receiving a call from the school about their student's infractions to agree to enrollment in a suspension/reduction program for the family. The professionals, not the school, would dictate the number of sessions needed. Assessments are confidential. The school must receive evidence that the program was successfully completed.

While Ms. McCormack appreciated this work, she was still concerned that students would be out of school. She did not believe that the full range of consequences provided in the Code of Conduct was being used. The District was unable to provide the statistics that she had requested last year and reiterated her desire to have that information this year. She wanted to hear from college admission officers about the impact of students self-reporting suspensions affected the students' ability to enter their schools. If the school is affecting students' abilities to get into good colleges, she wanted to do that intentionally. Mr. Rouse reported that Counselor Peter Nixon would speak to the Board of Education about college admissions. His experience includes

being a college admissions officer. One Board of Education wanted to know whether the student had to respond truthfully about discipline if the college asks an explicit question about discipline, even when the high school does not respond to such a question.

Dr. Millard observed that more interventions do occur with students than come to the Board of Education's attention.

Dr. Isoye and Mr. Rouse will move forward on the Board of Education's wishes to make additional changes from tweaking things to doing a major re-haul of the work of the committee. Dr. Isoye asked that as the Board of Education receives the information, the extent as to the types of things it may decide to do for next year will determine what the administration may or may not be able to accomplish. Many of the suggestions will have ripple effects.

Ms. Patchak-Layman was happy to see the alternatives. Her concern is the academic and educational program. She wanted students to get their instructional time and have the opportunities to learn. Every day a student is out of school is a detriment to his/her long-term outcomes.

Dr. Millard noted that OPRFHS has more flexibility in its discipline consequences than other schools and that OPRFHS is moving in the right direction with these conversations. Mr. Finnegan applauded reducing out-of-classroom time whenever possible.

Mr. Rouse highlighted a section on communication to parents that is more clarifying of the procedures of suspensions and expulsions. Communication with parents also occurs when a student is not doing well in class.

Ms. Patchak-Layman felt that listing pro-social behaviors would be effective.

### **Institute Day Plans and Dates for 2012-13**

It was the consensus of the majority of Board of Education members to approve the Institute Day Dates and Draft Agendas for the 2012-13 school years at its regular June 28 meeting. The theme of the Institute Days will focus on equity. Institute days are 5-hour days, Faculty Senate meets, and teachers work in their classrooms.

Ms. Patchak-Layman suggested moving the January 7, 2013 Institute Day to January 16 or 18, so that students would return January 7 as do District 97 students. It was noted that District 97 will start January 7, but will be closed for Election Day.

### **Faculty Attendance Data**

The report on Faculty Attendance Data is presented to the Board of Education each June.

A summary table is below:

	2010-2011	2011/2012	% of Change
Sick Leave	1736.5	1760	1.3%
Personal Leave	417.5	418.5	0.2%
Professional Leave	1003	904	-11.0%

Jury Duty	41	20	-105.0%
<i>Total</i>	3198	3102.5	-3.1%

A concern was raised about students having too many substitutes. Long-term substitutes are typically placed in classrooms of teachers who are on maternity or FLMA leave. They are better prepared to teach the course and that is more productive for students.

Consideration was being asked about 1) whether there was an evaluative feature to the number of days a teacher was absent, 2) how many teachers were in each department, guidelines with respect to sick leave, and 3) whether the professional development numbers were different.

### **2012-13 Calendar Amendment**

It was the consensus of the Board of Education members to approve the amendment to the 2012-13 Calendar as presented under the Action portion of the agenda. The amendment reflects the following:

Fourth quarter will end on May 31, 2013  
Final exams will take place June 3-5, 2013  
June 5, 2013 will be the last day of school  
April 12, 2013 will be an additional non-attendance day

### **Property & Casualty Liability Insurance**

It was the consensus of the Board of Education members to approve the renewal of the Property & Causality Liability Insurance with CLIC at its regular June 28 meeting.

### **Workers Compensation**

It was the consensus of the Board of Education members to approve the renewal of the workers compensation insurance at its regular June 28 meeting. This is an annual contract, which increases the District's experience in coordination with other schools in the Cooperative. OPRFHS has a good experience rating and others share the burden of the overall increase. The premium for FY 2013 will be \$275,230. The District will receive a distribution of interest income from the surpluses in the cooperative of \$13,390. The net expense for FY 2013 will be \$261,840. Last year the premium was \$231,273. The net increase is 13.2%.

### **Preliminary Budget**

As required by the School Code of Illinois, the Preliminary Budget is presented for the consideration of the Board of Education and the communities of Oak Park and River Forest. This budget is in preliminary format and, therefore, summarized. The Tentative Budget will be reviewed at the August 23, 2012, Board of Education Meeting. The Tentative Budget will have updated information and it will be presented in a detailed format. The Tentative Budget will be put on display in the Business Office for 30 days beginning August 24, 2012. The Tentative Budget will be reviewed again at the first Board of Education Meeting in September, and the Board of Education will approve a Final Budget at the Second Board of Education Meeting in September.

The Preliminary budget contains several estimates based on information currently available, relative to cost of salaries and benefits for future staff members yet to be hired, State Foundation Aid, and categorical state aid. Revenue and expenditures for

State and Federal grants not yet finalized and approved have been omitted and will be added later.

Ms. Witham reviewed with the Board of Education the various headings of the preliminary budget, i.e., Alignment with Board of Education Goals, Revenue and Expenditures, Bookstore, Food Service, Operations and Maintenance Fund, Tort Immunity Fund, Transportation Fund, IMRF/Social Security Fund, Working Cash Fund, Dental and Medical Self-Insured Funds, Workers' Compensation Self-insured Fund, Capital Projects Fund, and Life Safety Fund.

Ms. Witham noted that the Board of Education's Goal #4 charged the District to change the budgeting process and to make it a more inclusive process. She thanked the groups who were part of that process. This budget addresses the Board of Education goals, strategic planning, student life, ALOP, the new staff development model, the new technology plan, the long-range facility planning committee, etc. Last year's working groups recommended several cost containment strategies and DLT implemented over \$200,000 in cost savings.

Ms. Witham highlighted page 3, which listed the District's revenue: 84% from property taxes, 5% from state sources, 2% from federal sources, and 9% from other local sources. Next year, the District will have increased revenue of 1.7%, even with the reduction in TIF reimbursements because the Village of Oak Park is current on its payments to the high school. The GSA will be prorated at 100%, or \$334 per pupil. Year-over-year example of state revenues will increase by \$54,000, as shown on page 5. On page 6, it shows that expenditures are to increase 4.55% and that includes large increases in furniture, equipment in technology, the library, buying some Driver Ed cars, and an increase of \$300,000 for special education outplaced tuition (56 students, which is higher than previous years for severe disabilities, autism, etc.). On page 8, a chart shows the expenditures spent on instruction have increased.

The Bookstore had a large infusion of purchases last year and ran a large loss. That will be recovered over the next five years.

The District budget's is within the ALT parameters. Administrative compensation continues to be discussed and there will be minor changes made to the preliminary budget. It will go on display for 30 days and the Board of Education will approve it in September.

Ms. Witham reported that the increases in salary included increases for Classified Personnel Association, Nonaffiliated, Safety and Support, those in the retirement queue, and estimates for Buildings & Grounds and administrators. Additional positions included more teacher assistants, an ALOP coordinator, retirement track, etc. Staffing for the faculty remains the same, although some were reclassified, e.g., Student Intervention Directors, and a position in special education.

Ms. Patchak-Layman asked if the District were to rebate taxpayers if this would be addressed in this budget or the Levy. Ms. Witham responded that it was the Levy in 2012.

<b>Hillside Academy</b>	It was the consensus of the Board of Education to approve the contract with Special Education Systems for specialty bus transportation of students at its regular June 28 Board of Education meeting.
<b>Student Parking Passes</b>	Ms. Witham reported that the Village ordinance requires that the high school prepay all of the passes at one time. Any variation would require an ordinance change.
	It was the consensus of the Board of Education to purchase 125 passes and to put a communication plan in place so that parents knew they would be reimbursed if they were unable to purchase one of the 125.
<b>Presentation of Copier Leasing Contract</b>	It was consensus of the majority of the Board of Education members to approve the leasing contract of copiers with American Capital under the Action portion of the agenda.
<b>Consent Items</b>	Mr. Finnegan moved to approve the consent item as follows:
	<ul style="list-style-type: none"> <li>• The check disbursements and financial resolutions dated June 14, 2012; seconded by Dr. Lee. A roll call vote resulted in all ayes. Motion carried.</li> </ul>
<b>Amendment of School Calendar</b>	Mr. Finnegan moved to amend the school calendar for the 2012-13 school year, as presented; seconded by Dr. Lee. A voice vote resulted in motion carried.
<b>Contract for Residency Services</b>	Dr. Lee moved to approve the extension of the professional services contract with RWD & Associates, Inc. July 1, 2012-September 30, 2012; seconded by Ms. Fisher. A roll call vote resulted in all ayes. Motion carried.
<b>Regional Safe Schools</b>	Mr. Finnegan moved to approve the Intergovernmental Agreement for Regional Safe School Programs 2012-13; seconded by Dr. Lee. A roll call vote resulted in all ayes. Motion carried.
<b>Parking Passes</b>	Dr. Millard moved to approve the purchase of 125 student parking passes from the Village of Oak Park; seconded by Dr. Lee. A roll call vote resulted in all ayes. Motion carried. If River Forest students purchase an Oak Park S3 parking permit after OPRFHS has issued all permits available, the District will reimburse the student the difference.
<b>Copier Lease</b>	Mr. Finnegan moved to approve the copier lease contract with American Capital Financial Services; seconded by Dr. Lee. A roll call vote resulted in all ayes. Motion carried.
<b>Youth Interventionist</b>	Mr. Finnegan moved to approve the Intergovernmental Agreement for the Youth Interventionist Program with the Oak Park Township from July 1, 2012 through June 30, 2014; seconded by Dr. Lee. A roll call vote resulted in all ayes. Motion carried.
<b>Minutes</b>	Mr. Finnegan moved to approve the open and closed session minutes of May 7, 10, 16, and 24, 2012 and a declaration that the closed session audiotapes of

July 2010 be destroyed; seconded by Ms. McCormack. A roll call vote resulted in all ayes. Motion carried.

**Closed Session**

At 11:29 p.m., on Thursday, June 14, 2012, Mr. Finnegan moved to resume closed session for the purpose discussing appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by PA.93—57; Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11); Collective negotiating matters between the District and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2); seconded by Mr. Phelan. A roll call vote resulted in all ayes. Motion carried.

At 1:09 a.m., On Friday, June 15, 2012, the Board of Education resumed its open session.

**Personnel  
Recommendations**

Mr. Finnegan moved to approve the personnel recommendations, which included New Hires, Retirement, Summer School New Hires, Resignation, and Leadership Stipends as amended; seconded by Mr. Phelan. A roll call vote resulted in six ayes and one nay. Ms. Patchak-Layman voted nay. Motion carried.

The approval of the Special Education Division Director was not acted upon.

**Adjournment**

At 1:10 a.m. on Friday, June 15, 2012, Mr. Phelan moved to adjourn this meeting; seconded by Ms. McCormack. A voice vote resulted in motion carried.

Amy McCormack  
Secretary

By Gail Kalmerton  
Clerk of the Board