

OAK PARK AND RIVER FOREST HIGH SCHOOL
201 North Scoville Avenue
Oak Park, IL 60302

Policy, Evaluation, and Goals Meeting
Tuesday, December 10, 2013

A Policy Evaluation & Goals Committee meeting was held on Tuesday, December 10, 2013. Dr. Moore called the meeting to order at 8:00 p.m. in the Board Room. Committee members present were Thomas F. Cofsky, Dr. Jackie Moore, and Sharon Patchak-Layman. Also present were Dr. Steven T. Isoye, Superintendent; Philip M. Prale, Assistant Superintendent for Curriculum and Instruction, and Gail Kalmerton, Executive Assistant/Clerk of the Board.

Visitors: Dr. Steve Gevinson, Jeff Weissglass, John Phelan, Board of Education members; Joe Herbst, Faculty Senate representative; Jeannie Al, and Kevin Peppard, community members; Rebecca Bibbs of the *Oak Leaves*; Terry Dean of the *Wednesday Journal*; and Wes Venteicher of the *TribLocal*.

Visitor Comments

No visitor comments were received.

Minutes

Ms. Patchak-Layman moved to approve the minutes of the October 15, 2013 Policy, Evaluation and Goals committee; seconded by Mr. Cofsky. A voice vote resulted in all ayes.

Board Calendar

The Policy Committee received a calendar that the Board of Education may use as target dates for various reports and action items that must come to it, not only for regular meetings but committee meetings as well, as desired by the Board of Education members. While all School Code of Illinois items have been included, not everything the Board of Education will consider is included, i.e. Board of Education goals. The administration will use this and a more detailed, internal calendar of reports to generate Board of Education and Committee meeting agendas. This is for information only; it is a working document. Discussion ensued. One comment was that annual, informational reports do not have to be on the working calendar of action items. Another comment was that much detail had been included and that the Board of Education needed to focus on action.

Policies for First Reading

- A. [Policy 3:60, Administrative Responsibility of the Building Principal](#)
The Policy Committee members recommended that this policy be moved forward to the Board of Education for approval at its regular December meeting. This policy had been updated in accordance with state legislation about principal and assistant principal evaluations. The District's attorney has also reviewed this policy. This policy appropriately reflects the chain of command. In larger schools, an assistant superintendent may be involved with the implementation of an evaluation plan for principals or assistant principals, but OPRFHS is too small for that step.
- B. [Policy 5:50, Prohibitions on Drug, Alcohol, and Tobacco in the Workplace](#)
The Policy Committee members recommended that this policy be moved forward to the Board of Education for approval at its regular December meeting. This policy was updated by PRESS due to the Compassionate Use of Medical Cannabis Pilot Program in the State of Illinois. Attorney recommendations were included in blue. A question about whether e-cigarettes should be included in the policy was asked.
- C. [Policy 5:90, Abused and Neglected Child Reporting](#)

The Policy Committee members recommended that this policy be moved forward to the Board of Education for first reading approval at its regular December meeting. The Policy was updated through PRESS because “the language in this policy is amended to reflect new public acts and is reorganized for easier use.” Attorney recommendation was to add footnote 3 to the policy. Footnote 11 was also used in the policy because OPRFHS is in Cook County. Cook County schools do not have a Regional Superintendent, and instead report to the intermediate center. This is a complete rewrite of this policy.

- D. [Policy 5:200, Terms and Condition of Employment and Dismissal](#)
The Policy Committee members recommended that this policy be moved forward to the Board of Education for first reading approval at its regular December meeting. The revision is a legal edit only.
- E. [Policy 6:250, Community Resource Persons and Volunteers](#)
The Policy Committee members recommended that this policy be moved forward to the Board of Education for first reading approval at its regular December meeting. PRESS provided a cross-reference update. The change is specific to volunteer coaches and the requirement to report hazing as found in Policy 5:90, Abused and Neglected Child Reporting.
- F. [Policy 7:300, Extracurricular Athletics](#)
The Policy Committee members recommended that this policy be moved forward to the Board of Education for first reading approval at its regular December meeting. PRESS provided a cross-reference update.
- G. [Policy 8:30, Visitors to and Conduct on School Property](#)
The Policy Committee members recommended that this policy be moved forward to the Board of Education for first reading approval at its regular December meeting. PRESS updated this policy due to the Carry and Conceal law. The updated copy contains both PRESS recommendations and any recommendation from the attorney. In this case, our attorney does not recommend use of the language found in comment AKL2. This language has not been added to the draft.

Additional Policy Work

Discussion ensued about the scope of Policy, Evaluation, and Goals Committee’s work. As the name of the committee implies, it will include reviewing the Board of Education’s goals, looking at other policy questions, and evaluative-type issues. The Committee has not been charged with other items yet, but when the Strategic Plan is adopted, it may play a role. Dr. Moore was open to agenda suggestions from other committee members. Dr. Isoye was putting together an update on the Board of Education’s goals. The Committee’s evaluative focal point is that of the superintendent. The Policy Book review will occur over a multi-year cycle. A draft administrative manual from the IASB is being reviewed by the administrative team to make sure the procedures are aligned with District practice.

Adjournment

Mr. Cofsky moved to adjourn the meeting at 9:15 p.m.; seconded by Ms. Patchak-Layman. A voice vote resulted in all ayes. Motion carried.

Dr. Jackie Moore
Secretary