

OAK PARK AND RIVER FOREST HIGH SCHOOL
201 North Scoville Avenue
Oak Park, IL 60302

Policy, Evaluation, and Goals Meeting
Tuesday, October 15, 2013

A Policy Evaluation & Goals Committee meeting was held on Tuesday, October 15, 2013. Dr. Moore called the meeting to order at 8:30 p.m. in the Board Room. Committee members present were Thomas F. Cofsky, Dr. Jackie Moore, and Sharon Patchak-Layman. Also present were Dr. Steven T. Isoye, Superintendent; Philip M. Prale, Assistant Superintendent for Curriculum and Instruction, and Gail Kalmerton, Executive Assistant/Clerk of the Board.

Visitors: Board of Education member Dr. Ralph Lee

Visitor Comments

Dr. Ralph Lee, not a member of the committee, asked when the discipline report would be presented to the Board of Education. He wanted the Board of Education to receive list of the reports it can expect to receive during the year and not limit the items on it to what is required by the state and federal government. He felt there was an urgency to review the data in order to determine meaningful next steps. He was concerned about not being able to get useful data.

Minutes

Ms. Patchak-Layman moved to approve the minutes of September 12, 2013; seconded by Mr. Cofsky. A voice vote resulted in all ayes.

October 1 Housing Data

Mr. Carioscio presented the October 1 Housing Data Report which included a snapshot of enrollment as of October 1, 2013. The report information also contained student racial information by year from 1981 through 2013, average class size with historical data, division enrollment, class size, class size excluding basics/transition, associate school student enrollment sources for freshmen, and registrations by student per year.

Comments/Observations

- 1) A slight uptick has occurred in the Hispanic student population.
- 2) Class size has decreased slightly from last year. A reason for the big jump in class size from the 1990's might have been the result of moving from a 10-period to a 9-period to the present 7-period day.
- 3) Average class size excludes basic classes.
- 4) Students are taking more than one class of math
- 5) Student registrations drive FTE
- 6) The number of students housed off campus grows from the freshman to the senior year because while supports are provided to students in the building, the PSS Teams considers off campus placements for general education students. And, some students are staffed into special education. Moving students off campus is never the first option. The number of students placed in Special Education grows because they often have needs that are undetermined or undiagnosed in the middle schools.
- 7) District 90 enrollment has decreased.
- 8) District 97 enrollment has increased, perhaps due to the onset of full day kindergarten.

Various departments use this information. This is a compilation of data that the state pulls from various databases and uses to describe the high school.

The full committee agreed to move this report forward to the entire Board of Education at its regular October meeting and to include future trending, in particular that of special education and a better understanding of enrollment and the numbers on page 5.

Board Calendar

The Board of Education asked for a calendar that contained the higher level of items, i.e., state and federal requirements, contractual agreements, etc. that the Board of Education must address. In addition to the Board's Calendar, Ms. Kalmerton will keep a working calendar with which to build Board of Education agendas. Having a visible calendar will give clarity to the community in addition to helping the Board of Education in its planning.

Additional items that should be added to this calendar would have to do with strategic planning, residency, superintendent's evaluation, the Collaboration for Early Childhood Care and Education, and anything that already included from the IASB's calendar. It was suggested that the work be categorized and actions differentiated.

The Committee members asked that this be discussed again at the November Committee meeting.

Policies for First Reading

Policy 2:260, Uniform Grievance Procedure

The full committee agreed to forward Policy 2:260 as presented to the Board of Education for approval of first reading. Individual names were provided in the policy.

Policy 5:10, Equal Employment Opportunity and Minority Recruitment

The full committee agreed to forward Policy 5:10, as presented to the Board of Education for approval of first reading. Individual names were provided in the policy.

Policy 5:20, Workplace Harassment Prohibited

The full committee agreed to forward Policy 5:20, as presented to the Board of Education for approval of first reading. It is an update in the legal reference.

Additional Policy

A policy that is approved for first reading will be sent to the full Board for adoption or amendment without going again to the policy committee. Should changes need to be made at that point, the policy could be referred back to the Policy Committee for review and then resent to the Board of Education.

A question was raised about how administrative procedures handled visitation by special education parents.

Adjournment

Ms. Patchak-Layman moved to adjourn the meeting at 9:15 p.m.; seconded by Mr. Cofsky. A voice vote resulted in all ayes. Motion carried.

Dr. Jackie Moore
Secretary